

FEDERAL REPUBLIC OF NIGERIA

FEDERAL MINISTRY OF EDUCATION

FEDERAL GOVERNMENT GIRLS COLLEGE, KEANA, NASSARAWA STATE

INVITATION TO TENDER FOR THE EXECUTION OF 2018 APPROPRIATION FEDERAL GOVERNMENT GIRLS COLLEGE, KEANA, NASSARAWA STATE

The federal Government of Nigeria has allocated funds for the Federal Ministry of Education (FME), Federal Government Girls College Keana, Nassarawa State in the 2018 appropriation for the execution of policies, Programmes and Projects towards achieving the mandate of the college. Accordingly, the College wishes to Invite reputable contractors with relevant proven competence and experience to submit tenders for the execution of the following projects.

(2.1) CATEGORY A (WORKS)

LOT NO	PROJECT TITLE/DESCRIPTION	LOCATION
W1	Renovation of 9nos of Staff Quarters	FGGC Keana
W2	Renovation of 8nos of Toilets and Water Reticulation	FGGC Keana
W3	Construction of Modern School Gate	FGGC Keana
W4	Construction of 4 nos of 2 Bedroom Flat Staff Quarters	FGGC Keana

(3) ELIGIBILITY REQUIREMENT

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC02 and CAC07;
- (b) Evidence of Company's current Tax Clearance Certificate for the last three (3) years (2015, 2016 and 2017) **valid till 31 December, 2018**, with minimum average turnover of N20 million,
- (c) Evidence of current Pension Compliance Certificate **valid till 31 December, 2018**,
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid **till 31 December, 2018**

- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) compliance Certificate **valid till 31 December, 2018**;
- (f) Evidence of Registration, on the National Database of Federal Contractors, Consultants and Service Providers by inclusion of Interim Registration Report (IRR) expiring on 1/1/ 2019 or valid Certificate Issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of Federal Government Girls College, Keana, Nassarawa State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and Correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – (2015, 2016, 2017);
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON and CORBON) for works;
- (k) Verifiable documentary evidence of a least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation/Job Completion Certificates,
- (l) List of Equipment with proof of Ownership/Lease Agreement (for works);
- (m) All document for submission must be transmitted with a Covering/Forwarding letter under the Company/firm's Letter Head Paper bearing amongst other, the registration number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address Telephone Number (preferably GSM No), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page. duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENT:

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Vice Principal (Special Duties) Office, FGGC, Keana on evidence of payment of a non-refundable fee of N10,000,00 per lot, paid into the Federal Government Girls College, Keana's remitta account to any commercial bank.

(5) SUBMISSION OF TENDER DOCUMENT:

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only In MS Excel format, packaged separately in two separate sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid"

Thereafter, put the two sealed envelopes together to a bigger sealed envelope addressed to the Principal, Federal Government Girls College, Keana, Nassarawa State and clearly marked with (the name of the project and the Lot number) Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Vice Principal (Special Duties)'s Office, FGGC, Keana **not later than 12 noon on Thursday 11 October, 2018**

(6) OPENING OF BID

The technical bids will be opened immediately following the deadline for submission at **12 noon on Thursday 11 October, 2018** in the College Conference Room to the presence of bidders or their representatives, while the financial bids will be kept unopened. Please, ensure that you sign the Bid Submission Register in the office of the Vice Principal (Special Duties)'s Office. FGGC, Keana, as the FGGC, Kean will not be held liable for misplaced or wrongly submitted bids,

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder,
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than one (1) Lot;
- (d) All costs will be borne by the bidders;
- (e) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of un-successful bidders will be returned un-opened, and
- (f) The FGGC, Keana. is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities to accordance with Section 28 of the Public Procurement Act 2007,

SIGNED

THE PRINCIPAL

FGGC, KEANA